

**Dean Joan Metcalf Schaefer Scholarships 2012-2013
Merit and Travel Awards
University of Southern California**

The Dean Joan Metcalf Schaefer Scholarships will be awarded to both undergraduate and graduate students who have demonstrated scholarship excellence and a continuous love of learning. These scholarships are named in honor of Dean Joan Metcalf Schaefer, Dean of Women Emerita, of the University of Southern California. More information about Dean Joan may be obtained from her web site at www.deanjoan.net.

In addition to these merit scholarships, there are also available travel awards up to \$2,500 each. Travel awards must be used for USC College-sponsored overseas travel programs.

Applicants for the awards must be full-time students majoring in the Dana and David Dornsife College of Letters, Arts and Sciences at the University of Southern California for the 2012-2013 academic year. In addition, they must be of junior status or above in the 2012-2013 academic year and must have maintained a minimum 3.5 grade point average on their cumulative academic work at USC.

To apply, send the following information along with this completed form by Friday, February 24, 2012 to:

Dean Joan M. Schaefer Scholarships, 3454 Trousdale Pkwy., CAS 100
Los Angeles, California 90089-0152

Merit Scholarship (please include all of the following):

1. This cover sheet, completed and signed below
2. A resume (to include information regarding your academic achievements, involvement in campus and community organizations, work experience and your special talents and interests).
3. A copy of your Unofficial Transcript or STARS Report
4. A statement as to your intended use of the merit scholarship award.
5. An essay of not more than 1000 words on how your love of learning has affected your course of study and will affect your future professional and personal life.
6. One letter of recommendation from a USC faculty member
The purpose of this letter is to provide additional evidence of your “scholarship excellence” and “continuous love of learning.” Ideally, your letter should come from a member of the faculty who knows you well enough to address those subjects, and who can provide specific examples or observations to support their recommendation. It is your responsibility to make sure the letter is turned in on or before the scholarship application deadline.
7. A copy of your current Financial Aid Summary from OASIS. In addition, please note directly on this document which merit awards are eligible for renewal.

Travel Awards

1. In addition to items 1, 2, 3, and 7 above, please include the following:
2. Supplemental Information Form (below)
3. A detailed statement about what you hope to gain from the travel experience in relation to your studies, including the name of the USC Dornsife-sponsored travel program you plan to attend.

Please Note: Incomplete or late applications will not be considered by the committee.

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First Name:

Last Name:

Local Address:

Local Phone Number:

Permanent Address:

Permanent Phone Number:

E-mail:

Student ID#:

Declared Dornsife Major:

Cumulative USC GPA:

Class Standing in 2012-2013: JR SR Grad Student

I am applying for the following scholarship(s) – check all that apply:

_____ Merit Scholarship

_____ Travel Award

All of the information provided by me in my application is correct and I hereby give permission to the Dean Joan Metcalf Scholarship Committee to verify my academic and financial aid status.

Signature _____

Date _____

**Dean Joan M. Schaefer Scholarship Travel Award
 Supplemental Information**

I. Your Information (please print)

Name: _____ Student ID # _____

Address: _____ Telephone: _____

_____ Email: _____

II. USC Travel Information

Name of Travel Program: _____

Expected Time Period/Year (Fall, Spring, Summer): _____

III. Budget Information. Please provide a line item budget below, anticipating any tuition, airfare, registration, hotel, supplies and other expenses.

Item Description	Amount	Notes
	\$	
Total	\$	

Date Award Needed by: _____

Note: Travel Awards are not automatically transferable to other USC Dornsife-sponsored overseas travel programs.

I hereby certify that the above is true and correct to the best of my knowledge.

 Signature

Date: _____